

VILLAGE OF POWELL COUNCIL

OCTOBER 3, 2000

A regular meeting of the Village of Powell Council was held on October 3, 2000, and called to order at 7:34 p.m. by Mayor Mark Klein. Other Council Members present were George Kaitsa, Art Schultz, Bill Nolan, Richard Cline, Dave Chambers, and Peggy Guzzo. Also present were Stephen A. Lutz, Village Manager; Dawn Nauman, Clerk of Council, Ken Molnar, Director of Law, Rob Rice, Village Engineer, residents and representatives of the press.

APPROVAL OF MINUTES

The minutes of September 19, 2000 were amended and approved.

CITIZEN PARTICIPATION

There was none.

POLICE DEPARTMENT FACILITY ASSESSMENT

Stephen A. Lutz, Village Manager, said that Council has identified a police department facility assessment as a priority this year, and entered into an agreement with Horne and King to complete such a study. He said that Mr. Nolan and Mr. Kaitsa have been involved in this process.

Dave King, Horne and King Architects, reviewed thoroughly the report provided to Council (Exhibit). He said they are recommending that the Police Department be relocated to the Village Green (Option B). Chief of Police Gary Vest said that he favors using the open bay area at the Village Green (Option B). He said it will help with the cohesiveness of village government and provide better overall maintenance with one building.

Mr. Kaitsa asked if any of the designs in the study could have an adverse impact on accreditation. Mr. King said accreditation relates to two groups of minimum standards, those for temporary holding facilities (THF), and CALEA, which is a national group that looks at an entire facility. He said it would be difficult to meet either standard with renovation of the Memorial Park building (Option D). He stressed the importance of having space available to hold prisoners, suspects, victims, etc., in a separate and private manner.

Mr. Nolan said that Council asked to have choices for improvement of the police space as well as identification of the police department's needs, and this report meets that request. He said that "part c" is especially important, because it identifies particular needs. He said that this report is generally conservative, and there "isn't much fat." He said if Council agrees on the "big picture," then the next step is to sit down with the consultants and review specific needs and details. Mr. King agreed.

Ms. Guzzo asked what is the comparison between the recommendations for the Powell Police and to sub-stations for the Columbus Police or the highway patrol. Mr. King said that sub-stations are much smaller, because they are geared to specific patrol areas, and the police officers come and go from them. He said they probably include a communication room, locker room, and possibly a detention area. Ms. Guzzo said she would be interested in seeing how much space such a building has, and if the Village could use a similar facility. Mr. King expressed concern that such a facility may not allow the ability for the separation he previously stressed. Ms. Guzzo asked about the 3,000-sq. ft. evidence room. Mr. King said it would allow for safe keeping of evidence, including an automobile.

Mr. Chambers asked what is the anticipated growth of the police department. Mr. King said they planned for 30 officers in the next 20 years. Mr. Chambers asked what is the current square footage used by the Police Department. Mr. Lutz said they are occupying about 700-sq. ft. of a 3,500-sq. ft. building. Mr. Chambers noted that 2,000 of the 12,000-sq. ft. to add this facility to the existing Village Green would represent a community meeting room.

Mr. Cline asked if the estimates for the various options include access roads. Mr. King said they do not. Mr. Cline asked if it is correct that moving the department to the Village Green would not require parking, utilities, and landscaping. Mr. King said that is correct. Mr. Cline asked if recommendations A-C would all be roughly under 11,000 sq. ft and all meet both the CALEA standards and those for a THF. Mr. King said they would.

Commissioner Schultz asked for Mr. King's company's background in designing police buildings. Mr. King reviewed that he has 19 years experience in public areas, predominately with police departments. Mr. Schultz asked why Option A doesn't use the high bay area of the Memorial Park building. Mr. King said they don't because the public service department is there. Mr. Schultz said he feels community should be encouraged in the next step of this process.

Mr. Klein noted that Option B uses public meeting space. Mr. King said that they will just be moving the community meeting room space in order to use the access and parking that is already there. Mr. Lutz said that using the meeting room in the front of the building minimizes the impact on the Village Green parking and landscaping. Mr. King reviewed the need for separate entrances for the public and prisoners.

Ms. Guzzo said she would like to see how the department can be improved now and compare it to where the Village will be in 2020. Mr. Schultz reiterated his interest in public input and reaching a "middle ground." He said obviously, the Finance Committee should provide feedback on how to finance this project.

Mr. Nolan said he sees three steps to move forward with this issue:

1. That Council decides that Option B is the best solution, and additional meetings are planned with that determination.
2. That a long-term capital needs plan is undertaken to provide a priority list of needs.
3. That "part c" is reviewed to identify what the department really needs. He said he feels an Ad hoc committee organized for this project is a good idea.

Mr. Cline echoed Mr. Nolan's comments. He noted that Option B is the hands down winner in terms of cost per square foot. He said it wouldn't be prudent to renovate the building at Memorial Park or refurbish the current building. He agreed Council should come to a consensus on one option. He said that if \$2 million is invested, the Village should get a 20-year useful life in return as well as meet accreditation standards. He said that he thinks the Village needs to plan ahead and consider that funding can be available incrementally throughout the construction schedule. He recommended that "Option B" be determined as the goal, and that the Finance Committee work on the funding.

Mayor Klein said he is interested in both Option B and D. He said he shares the concerns of other Council members regarding accreditation. He said he would be interested in knowing what would be necessary to reach accreditation standards while still using the Memorial Park building. Mr. Cline said he believes Option A represents Option D with accreditation requirements. Mayor Klein said if that is the case, then Option B is his choice. He said that he would rather the entrance to the police department be through the lobby that is currently utilized for that purpose rather than eliminating a meeting room that is frequently used. He said he shares the comments that Mr. Schultz, Mr. Nolan, and Mr. Cline have made that since this would be a 20+ month construction period, the funding could be spread over two years.

Mr. Kaitsa said that for a long-term solution, he supports Option B and combining the two administration buildings. He agreed that Council can determine which option they want and work toward achieving it. He said he would like further information on specific bond details. He asked for information about how frequently there have been needs to separate different kinds of suspects.

Mr. Chambers said he was hoping the recommendation would be to move the police to the Village Green, and he is pleased that Option B is the most cost effective. He said when it is time to begin planning, consideration should be given to laying out the floor plan for the next 20 years so that can be built transitionally.

Ms. Guzzo said either location works for her, but she would like to have a group review this issue to make sure that this solution meets the expectations of the residents who voted in favor of the Village Green bond issue.

Mayor Klein said his preference is also for Option B. Mr. Lutz said he thinks there is enough of a consensus to bring an implementation strategy back before Council at a later meeting.

TRAFFIC ENFORCEMENT ISSUES

Mayor Klein reviewed that Chief of Police Gary Vest has provided Council with a draft policy for traffic enforcement in the Village (Exhibit). Chief Vest briefly summarized the content of the draft. The Mayor opened the hearing to public comment.

Kelvin Trefz, 468 Wooten Ct. S., said that there are problems in many neighborhoods including poor clear distance, ignoring stop signs, and speeding. There being no further comment, the public hearing was closed.

Mr. Nolan said he thinks this is a good start, but he is concerned about micromanaging the police department. He said that residents need to understand what resources are available and how the police department is going to enforce traffic. This would allow for less of a "squeaky wheel" approach. He said that a policy for stop signs

should also be considered. Mayor Klein noted that the development committee addressed this evening a traffic calming policy that would relate to stop signs.

Mr. Kaitsa said he doesn't think stop sign requests should be included in this policy but rather part of the traffic calming policy the Development Committee is reviewing. He said that the policy in place with the development committee pretty closely mirrors that of the City of Dublin, whose policy is being used as a guide. He said that he feels the enforcement policy should just state that laws will be enforced and that during rush hours, vehicles will be placed in "areas with problems." Mr. Nolan said it is more like areas where there have been complaints. Mr. Kaitsa said much of this document can be removed as it represents day to day management issues.

Mr. Cline said it is important to consider who is the target audience for this document. If it is for the community at large, it should be an articulate policy that residents can review. If the target audience is for police on patrol, then that is a document the Chief should write and administer. He said some of the information is unnecessary, but it is important to know that safety Town took 400 hours of officer's time, in order to determine whether that is a higher priority than traffic enforcement. He said if it is, then Council has to live with the fact that there aren't the resources to do both. Mr. Kaitsa said he thinks the policy should be to support Safety Town.

Mr. Nolan said that traffic is a big issue for many residents, and he feels a policy is needed for traffic that addresses enforcement, calming, and flow. He said that is a policy decision. He said it is also important to know the Chief of Police's priorities. Mr. Cline agreed, and said that during the budget process, the Chief of Police can address his staffing and resources. He said he supports one document that combines the many aspects of traffic, from engineering to calming to enforcement and can be provided to the residents.

Ms. Guzzo said Council should communicate to the residents to follow the law. She said she would like to see more police presence in subdivisions. She said she doesn't think a traffic enforcement policy is needed. She said she thinks Safety Town and community policing are both important. If more staff is needed, that can be accomplished utilizing off duty officers or scheduling Safety Town during slow hours. She said she thinks only traffic calming solutions need to be published, and the Development Committee is working on that now.

Mr. Schultz said that he would like to see manual operation of traffic signals until some of the planned connections, i.e., Sawmill Parkway and Grace Drive, are completed. He said this would provide visibility of the police and better flow through the intersection. Mr. Nolan said that would also be helpful on weekends.

Chief of Police Gary Vest, said that he is looking for Council to help identify what they think the priority is for police activity in the Village. He said it is unclear, whether enforcing speed in a subdivision during rush hour is a priority over assisting traffic flow at the four corners.

Chief Vest would like to be able to respond to residents about what Council's priorities are when resources are strained. Mr. Kaitsa said he doesn't want to micromanage the police. He said his priority is for a greater presence in neighborhoods where there are problems, and that the Chief of Police needs to manage his Staff accordingly when unique situations arise. After further discussion, Mr. Lutz suggested that he and Chief Vest refine the document presented according to comments raised this evening.

FIRST READING: ORDINANCE 2000-30: AN ORDINANCE AUTHORIZING AN APPLICATION FOR THE OHIO PUBLIC WORKS COMMISSION STATE CAPITAL IMPROVEMENTS PROGRAM (SCIP) AND LOCAL TRANSPORTATION IMPROVEMENT PROGRAM (LTIP) ROUND 15 FUNDS IN THE AMOUNT OF \$256,083.00 FOR THE SELDOM SEEN ROAD RECONSTRUCTION PROJECT AND DECLARING AN EMERGENCY.

Stephen A. Lutz, Village Manager, reviewed that Rob Rice, Village Engineer, has completed the Issue 2 application requesting funds for the Seldom Seen reconstruction project. This ordinance is necessary to file application.

MOTION: Ms. Guzzo moved to suspend the rules on Ordinance 2000-30. Mr. Kaitsa seconded the motion.

VOTE: Y 7 N 0

MOTION: Ms. Guzzo moved to adopt Ordinance 2000-30. Mr. Kaitsa seconded the motion.

VOTE: Y 7 N 0

FIRST READING: ORDINANCE 2000-31: AN ORDINANCE AUTHORIZING AN APPLICATION FOR THE OHIO PUBLIC WORKS COMMISSION STATE CAPITAL IMPROVEMENTS PROGRAM (SCIP) AND LOCAL TRANSPORTATION IMPROVEMENT PROGRAM (LTIP) ROUND 15 FUNDS IN THE AMOUNT OF \$43,757.00 FOR THE DEL 750 0289 CULVERT REPLACEMENT PROJECT AND DECLARING AN EMERGENCY.

Stephen A. Lutz, Village Manager, reviewed this is the "second choice" project for Issue 2 application.

MOTION: Mr. Cline moved to suspend the rules on Ordinance 2000-31. Mr. Kaitsa seconded the motion.

VOTE: Y 7 N 0

MOTION: Mr. Cline moved to adopt Ordinance 2000-31. Mr. Kaitsa seconded the motion.

VOTE: Y 7 N 0

FIRST READING: ORDINANCE 2000-32: AN ORDINANCE MODIFYING APPROPRIATIONS FOR THE CALENDAR YEAR 2000 AND DECLARING AN EMERGENCY.

Stephen A. Lutz, Village Manager, reviewed that the police received a law enforcement grant that they would like to use for more portable radios and in-car computers. He said they are appropriating the entire amount, and the Village will be reimbursed \$2,300.

MOTION: Mr. Kaitsa moved to suspend the rules on Ordinance 2000-32. Mr. Cline seconded the motion.

VOTE: Y 7 N 0

MOTION: Mr. Kaitsa moved to adopt Ordinance 2000-32. Mr. Cline seconded the motion.

VOTE: Y 7 N 0

FIRST READING: ORDINANCE 2000-33: AN ORDINANCE AUTHORIZING AN AGREEMENT WITH DELAWARE COUNTY IN ORDER TO COOPERATE AND GRANT APPLICATION FOR SELDOM SEEN ROAD RECONSTRUCTION AND DECLARING AN EMERGENCY.

Stephen A. Lutz, Village Manager, reviewed that the County has adopted their legislation for the Village's request for additional funding for the Seldom Seen reconstruction project.

MOTION: Mr. Cline moved to suspend the rules on Ordinance 2000-33. Mr. Kaitsa seconded the motion.

VOTE: Y 7 N 0

MOTION: Mr. Cline moved to adopt Ordinance 2000-33. Mr. Kaitsa seconded the motion.

VOTE: Y 7 N 0

COMMITTEE REPORTS

Development Committee: Mr. Chambers summarized that the Commission met this evening and discussed primarily Village Green Master Plan Development. They also discussed adoption of a traffic calming policy.

Finance Committee: Mr. Lutz reported that next Thursday's meeting will likely be cancelled so Staff can finalize the budget..

Administration Committee: There was no report.

MUNICIPAL MANAGERS REPORT

Stephen A. Lutz, Village Manager, reported on the following items:

- That two Parks and Recreation activities are being held at the Village Green at this time of the meeting.
- That a grant application to the Ohio Department of Natural Resources for the bikepath connecting Scioto Ridge elementary school was approved and the Village will receive funding from them as well as the Olentangy Local School District.
- A brief discussion was held regarding changing the November 7 meeting date due to election night. Council decided to meet at the regularly scheduled time.
- Council members interested in participating in a community needs assessment for renewing the cable franchise should contact Mr. Lutz.
- The Village engineer has submitted a quote for completion of various drainage projects in the Village to be handled contractually. Mr. Lutz reviewed the location of these projects. Rob Rice, Village Engineer, reviewed the projects. Council approved the work, and the necessary legislation is planned for a future agenda.
- Jeff Snyder, Parks and Recreation Supervisor, has begun an Adopt a Park program in the Village. He has received a request from a Brownie Troop who would like to maintain the flowerbed around the Village's

posting board at Library Park. A brief discussion was held, after which it was determined that Council will review the applications in memo form. Mr. Nolan said he doesn't anticipate turning any applications down.

- Mr. Lutz reviewed the plans to add an administrative office where planned in the entry area to the Council Chambers. This office would be for the Parks and Recreation Staff, and Dawn Nauman, Clerk of Council, would be moved to the Parks and Recreation Office. Council approved this funding request, but asked that Mr. Lutz review the impact of such a design being done in phases, and regarding the possible police department relocation.
- Mr. Lutz reviewed the request to sponsor an international cycling event in Powell in July 2001. Discussion ensued. Council spoke in favor of this request, but asked that residents who will be effected by this event be notified properly and told how to access their homes during the event.

Mr. Kaitsa and Ms. Guzzo left at 9:55.

OTHER COUNCIL MATTERS

- Mr. Klein noted correspondence from Griffin communications regarding a communication plan. He asked that this item be placed on the next Council agenda and that members of Council review their proposal.
- Mr. Schultz asked if the contractor for the street and bikepath resurfacing program can put door hangers on affected property owners' homes earlier than one day in advance. Mr. Cline recommended that such hangers be placed on mailboxes rather than on the front door because people rarely use them.

OTHER REPORTS

There were none.

FINANCIAL REPORTS

The Accounts Payable Report was marked received.

CLERK OF COUNCIL CORRESPONDENCE

There was none.

OTHER COUNCIL MATTERS

Action Item 99-14: ADA Policy Mr. Nolan suggested that Bricker and Eckler be solicited to prepare such a policy at a cost not to exceed \$1,000. After a brief discussion, this item was rescheduled for November 21.

Action Item: 99-18 Relocation of Downtown Poles Mr. Lutz said that he was notified that the necessary easement agreements were sent to the property owner for signing. Once that is done, the Village will receive a copy, and the utility company can move forward with the project.

EXECUTIVE SESSION

MOTION: Mr. Cline moved to adjourn to Executive Session in accordance with ORC Section 121.22 (g) (1), Personnel: Appointment of a public employee. Mr. Chambers seconded the motion.

VOTE: Y 5 N 0

MOTION: Mr. Cline moved to adjourn from Executive Session. Mr. Chambers seconded the motion.

VOTE: Y 5 N 0

MOTION: Mr. Cline moved to reconvene in regular open session. Mr. Chambers seconded the motion.

VOTE: Y 5 N 0

ADJOURNMENT

The Council adjourned at 10:25.

DATE MINUTES APPROVED: October 5, 2000

 Mark F. Klein Date
 Mayor

 Dawn Nauman Date
 Clerk of Council