

**CITY OF POWELL  
DRAFT REVISION TO HISTORIC DISTRICT  
COMMISSION MEMBERSHIP**

**REVISION SECTION 1143.21 HISTORIC DISTRICT COMMISSION**

(a) Membership. The Historic District Commission shall have eight members appointed by Council. The purpose of the Commission will be to administer the delegated functions as set forth in this chapter, to provide advice to the Municipal Planning and Zoning Commission and property owners and developers in the Historic District and to oversee new construction, remodeling, rehabilitations, restorations and additions made in the Historic District. The Commission membership shall be as follows:

(1) One member of the A.I.A. appointed by Council from nominations submitted by the A.I.A., or if those submitted are not acceptable to Council, Council may appoint a person whose background, education and/or professional experience qualify them to provide architectural expertise to the Commission. This member may be a nonresident of the Municipality of Powell. This member shall serve in an advisory capacity and shall not vote.

*REVISED* } (2) **SEVEN INDIVIDUALS APPOINTED BY COUNCIL WHO ARE EITHER RESIDENTS OF THE CITY, PROPERTY OWNERS IN THE HISTORIC DISTRICT, BUSINESS OWNERS IN THE HISTORIC DISTRICT, OR ANY COMBINATION THEREOF. NO LESS THAN TWO MEMBERS SHALL BE RESIDENTS OF THE HISTORIC DISTRICT AND NO LESS THAN FOUR MEMBERS SHALL BE RESIDENTS OF THE CITY OF POWELL.**

~~(2) One member of the Powell-Liberty Historical Society from nominations received from the Powell-Liberty Historical Society, appointed by Council. This member may be a nonresident of the Municipality of Powell.~~

~~(3) Four residents of the Municipality of Powell appointed by Council. Of the four residents, at least two shall be from the Historic District.~~

~~(4) One representative of the Greater Powell Area Chamber of Commerce appointed by Council from nominations received from the Greater Powell Area Chamber of Commerce. This member shall be a resident, property owner or business owner within the Historic District.~~

~~(5) One representative of the Liberty-Powell Business Association appointed by Council from nominations received from the Liberty-Powell Business Association. This member shall be a resident, property owner or business owner within the Historic District.~~

~~(6) If no citizens with the qualifications set forth in subsections (a)(2) through (a)(5) inclusive are selected by Council for appointment, then Council may appoint any resident of the Village to fill any of these positions.~~

~~(b) Terms. Initial appointments pursuant to subsection (a) will be made on August 8, 1997, when the terms of the current Commission members shall expire. Members shall serve a three year term and shall serve without compensation, except for the A.I.A. representative designated in subsection (a)(1), who is eligible for compensation as set by Council. The initial term for two of all the members appointed under subsection (a)(3) and for the members appointed under subsection (a)(4) and (a)(5) shall be for two years. Thereafter, all terms shall be three years.~~

(c) Vacancies. A vacancy during the term of any member shall be filled for the

unexpired term in the manner authorized for the original appointment.

(d) Organization.

- (1) The Historic District Commission shall annually select one of its members to serve as chairperson and one as vice chairperson. The Zoning Administrator shall provide such staff assistance as is necessary and available. All Municipality departments and agencies shall cooperate in expediting the work of the Historic District Commission.
- (2) The Historic District Commission shall adopt rules and regulations consistent with these sections governing its procedures and transactions. The Historic District Commission shall meet as required to carry out the review of applications for Certificates of Appropriateness, and such other related work as may be accepted through request of the Planning and Zoning Commission or Council. Meetings shall be held at least once each month when there are applications to be considered and not less than once every three months. Special meetings may be held at the call of the chairperson of the Historic District Commission.

(e) Powers and Duties. The Historic District Commission shall be empowered to hear, review, grant, deny and recommend modifications to proposals for Certificates of Appropriateness involving environmental changes within the district. Applications for Certificates of Appropriateness shall be judged using the adopted Historic District standards and guidelines, known as the "Village of Powell Architectural Guidelines".

- (1) The Historic District Commission shall establish, within the spirit and purposes of these sections, procedures for evaluating applications for Certificates of Appropriateness. Such information shall be written and published within three months after the Historic District Commission members have been appointed and may be revised from time to time.
- (2) The Historic District Commission shall maintain files, available to the public, containing all applications granted or denied to serve as a basis for prospective applicants to conform their plans with established policy.
- (3) The Historic District Commission may make recommendations to the Planning and Zoning Commission regarding amendments to these sections and with respect to other legislation affecting the Historic District.
- (4) The Historic District Commission shall work for the continuing education of both the Historic District residents which it serves and the residents of the Municipality as a whole with respect to these sections and the District's historic heritage and architectural significance. In addition, the Historic District Commission shall publish informational literature and hold periodic public meetings to disseminate information on preservation and rehabilitation techniques and resources.
- (5) The Historic District Commission may delegate to the Zoning Administrator review authority over certain building permit items on historically and architecturally documented criteria adopted by the Historic District Commission. The Zoning Administrator shall then review, grant, deny and/or recommend modifications in writing to such applications.
- (6) The Historic District Commission shall serve as the architectural review commission for all areas subject to architectural review that fall within the boundaries of the Historic District.  
(Ord. 96-02. Passed 2-6-96.)