



OPERATIONS COMMITTEE
MEETING MINUTES
March 6, 2006
Powell Municipal Building

The meeting was called to order at 8:00 a.m. Committee Members present were Don Grubbs and Tom Counts. Also present were Steve Lutz, Dave Betz, Doug Wenzel, and Rob Rice.

I. BUILDING PERMIT PROCESS IMPROVEMENTS

The committee briefly reviewed the current building permit process in order to look for ways to streamline the process. Staff informed the committee that permits can be broken down into four categories. These categories include: residential remodel, new residential, commercial remodel, and new commercial. Chief Building Official, Doug Wenzel, stated he would utilize the building department's computer software to gather summary information regarding the time it took to issue past building permits. This matter will be discussed with the committee at a future meeting.

II. RULES OF COUNCIL

The committee stated their desire to review the City of Powell's rules of city council which were adopted by resolution in August, 1998. Mayor Grubbs informed those present that he had reviewed the rules and identified some amendments which the committee may wish to forward to city council for consideration. Mr. Counts said he would review the rules and proposed amendments prior to the April committee meeting.

III. TOPICS FOR PROPOSED CHARTER AMENDMENTS

Mayor Grubbs stated the committee will review the City's Charter in order to determine whether any proposed amendments need to be forwarded to the citizens of Powell for change. He stated that the committee may wish to review the requirements of the referendum initiative and clarify the number of votes which are required for such an initiative.

IV. REVIEW OF OUTSIDE CONTRACTED SERVICES

The committee reviewed a list of contract services utilized by the City. The committee stated that they were going to first review legal services utilized by the City. Staff was asked to contact a couple of local communities in order to review contracts which they've entered into in order to provide legal services for their communities. This matter will be discussed at the April committee meeting.

V. ADJOURNMENT

Having no further business to come before the committee, the meeting was adjourned at 9:00 a.m. The next meeting of the Operations Committee will be held on Monday, April 3, 2006.