



OPERATIONS COMMITTEE

MEETING MINUTES

September 15, 2009

7:00 p.m.

Village Green, 47 Hall Street

Attendance: Tom Counts, Don Grubbs, Gene Hollins, and Steve Lutz.

I. COMMUNITY IMPROVEMENT CORPORATION FORMATION

The City Law Director Gene Hollins informed the Committee that Community Improvement Corporations (CIC's) serve numerous purposes including:

1. Conserve as an agent for economic development including the donation of monetary resources, property and other assets.
2. Can talk to for-profit enterprises to create or preserve jobs.
3. Can help provide high quality economic development.

He stated that the CIC could be a tool in the City's toolbox in order to be creative with potential employers and existing businesses that wish to expand.

Don Grubbs added that CICs can be utilized to obtain land which may not be suitable for City purposes but good for economic development activity. Tom Counts added that CICs could provide loans for redevelopment opportunities.

The Committee members inquired as to the status of creating a CIC? Gene Hollins stated that the formal documents can be prepared within a couple of months. He mentioned that a CIC is able to sit idle if there is no activity and that there are minimum annual reporting requirements.

The Committee encouraged the staff to move forward and present a CIC at the earliest time possible.

II. CONTRACTED LAW DIRECTOR SERVICES

City Manager Steve Lutz informed the Committee that an ordinance adopted by the City in 2006 requires the City to advertise for law director services every three years.

The Committee commented that City Council was very satisfied with the current law director services being provided by Gene Hollins and Wiles, Boyle & Burkholder. They commented that it makes good business practice to check the market every three years or so in case major shifts occur within the industry.

Steve Lutz informed the Committee that an ad for proposals would be placed in the Daily Reporter and the Committee will review the proposals in November.

III. ADJOURNMENT

Having no further business to come before the Committee, the meeting was adjourned at 7:30 p.m.