

**CITY OF POWELL
APPLICATION FOR SIGN PERMIT**



ALL ITEMS ON THIS APPLICATION MUST BE COMPLETED

Permit No. _____
Application No. _____

Applicant: _____

Applicant's Address: _____ E-Mail: _____

City/State/Zip: _____

Phone No: _____ Cell Phone No: _____ Fax No: _____

Property Owner: _____

Property Owner Address: _____

Phone No: _____ Cell Phone No: _____ Fax No: _____

Sign Location: Address: _____

Business Name: _____ Zoning District/Use: _____

Sign Description: (check one) Free Standing Wall Mount Other _____

Number of faces: _____ Total square footage of all faces: _____

Dimensions of each face: _____ Cost of sign: \$ _____

Method of Illumination: (check one) Direct Indirect None

Total square foot area of all other permanent signs now existing for this activity: _____

Lineal feet of building frontage: _____ Percent of building occupied: _____

Contractor Name (must be registered): _____

Address: _____ E-Mail: _____

City / State / Zip: _____

Phone No: _____ Cell Phone No: _____ Fax No: _____

The following items are REQUIRED as part of this application:

- 1) 3 copies of plot plan and/or elevation drawing showing location of sign(s).
- 2) 3 copies scaled drawing of sign(s) showing structural dimensions and detail.
- 3) Font types, font sizes, graphic sizes & color numbers.
- 4) Color chips/samples are required if color drawing submitted does not accurately represent colors.
- 5) 3 copies detailed footer and/or attachment drawing(s) for review.
- 6) Provide electrical details, wiring methods, grounding, bonding, transformer etc.
(New circuitry requires a separate electric permit)

In consideration and permission given, I do hereby agree to install and erect the sign described above in accordance with the applicable ordinances of the City of Powell, laws of the State of Ohio and drawings submitted herewith:

Signature of Applicant: _____ Date: _____

ALL SIGNS REQUIRE STRUCTURAL & ELECTRICAL INSPECTIONS

City of Powell Building Department · 47 Hall Street · Powell, OH 43065 · (614)885-5380 · Fax (614) 885-5339
Visit our web site at www.cityofpowell.us for information & applications

Revised 01/01/2009

Office use only

Sign permit fee	\$ _____	Without electric \$100.00	With electric \$125.00
3% State of Ohio.....	\$ _____	Additional signs of same kind & same project \$30.00 each	
Zoning fee	\$ _____	25 sq.ft or less \$35.00	Over 25 sq. Ft. \$50.00

Total fees due \$ _____ Payable to the City of Powell