



## GENERAL INFORMATION – BASEMENT REMODEL

Please visit our web site for more information and applications. [www.cityofpowell.us](http://www.cityofpowell.us)

### REQUIREMENTS FOR SUBMITTING PLANS FOR A BASEMENT REMODEL

1. Building Permit Application - BIA Form
2. Zoning Permit Application (only required if visual changes to exterior of home ex: egress window) Plot plan and Homeowner's Association approval would also be required for exterior changes.
3. Two copies of the following: (to scale)
  - Structural Plans, to include the following:
    - Floor plan with all new walls and description of room uses
    - Wall section to show stud size, drywall thickness and insulation with R-Value
    - Materials to be used
    - All electrical, hvac, and plumbing work – If applicable
    - Completed plumbing permit application If applicable
    - Model Energy Code; signed and dated – If applicable

The initial plan review will take approximately 14 - 28 business days. You will be notified of any corrections/revisions required or that your approved plans and permit are ready to be picked up.

**Fees** (Collected when the permit has been approved and is ready to be picked up)

Plan Review	\$100.00
Structural	\$ 0.12 per Sq. Ft.
Insulation	\$ 40.00
Electric, If applicable	\$ 60.00
Hvac, If applicable	\$ 60.00
Fireplace / Woodstove, if applicable	\$ 30.00
Plumbing, If applicable	\$ 20.00 plus \$13.00 per fixture
Zoning Certificate, If applicable	\$ 25.00

**1% State of Ohio surcharge will be added to all building permit fees** – Please go to our web site at [www.cityofpowell.us](http://www.cityofpowell.us) for a complete copy of the fee schedule.

**Contractor Registration** - All contractors/subcontractors are required to be registered with the City of Powell prior to beginning any work. Initial Registration.....\$60.00 Renewal.....\$30.00

### Inspections

Scheduling –614- 885-5380 x 3012 Call **no later** than 3:00 p.m. to schedule an inspection for the next business day. There are no "same day" inspections.