



**ORDINANCE 2026-06**

**AN ORDINANCE ABOLISHING CHAPTER 153 OF THE CODIFIED ORDINANCES OF THE CITY OF POWELL, OHIO, TITLED "PARKS AND RECREATION ADVISORY BOARD," INCLUDING SECTION 153.04 ESTABLISHING THE ARBOR ADVISORY SUBCOMMITTEE**

**WHEREAS,** City Council adopted Ordinance No. 92-03 establishing a Parks and Recreation Advisory Board for the purpose of providing advisory input to Council and the Administration regarding the development, maintenance, and operation of parks and recreational facilities within the Municipality; and

**WHEREAS,** City Council subsequently adopted Ordinance No. 96-05, which amended and further defined the organization, duties, and operations of the Parks and Recreation Advisory Board; and

**WHEREAS,** the provisions of Ordinance Nos. 92-03 and 96-05 have since been codified within Chapter 153 of the Codified Ordinances of the City of Powell, Ohio; and

**WHEREAS,** Section 153.04 of the Codified Ordinances established an Arbor Advisory Subcommittee to provide additional input related to tree management and urban forestry matters; and

**WHEREAS,** City Council has evaluated the current structure, function, and necessity of the Parks and Recreation Advisory Board and Arbor Advisory Subcommittee and has determined that it is in the best interest of the City to eliminate these bodies in order to streamline advisory functions, improve administrative efficiency, and better align with the City's current organizational structure and strategic priorities, and to establish a new Tree Board to provide focused guidance and oversight on matters related to urban forestry, tree management, and compliance with Tree City USA standards; and

**WHEREAS,** City Council desires to formally repeal Chapter 153 in its entirety, including all sections contained therein, and to specifically repeal Section 153.04 relating to the Arbor Advisory Subcommittee.

**NOW THEREFORE BE IT ORDAINED BY THE CITY OF POWELL, COUNTY OF DELAWARE, STATE OF OHIO, AS FOLLOWS:**

Section 1: That Chapter 153 of the Codified Ordinances of the City of Powell, Ohio, titled "Parks and Recreation Advisory Board," is hereby repealed in its entirety.

Section 2: That Section 153.04 of the Codified Ordinances, establishing the Arbor Advisory Subcommittee, is hereby specifically repealed.

Section 3: That Ordinance No. 92-03 and Ordinance No. 96-05, and any other ordinances or parts of ordinances inconsistent herewith, are hereby repealed to the extent of such inconsistency.

Section 4: The abolition of the Parks and Recreation Advisory Board and Arbor Advisory Subcommittee shall be effective immediately upon the effective date of this Ordinance, and any current appointments to such bodies shall terminate as of that date.

City Council  
Heather Karr, Mayor

Kurt Ramsey

Leif Carlson

David Lester

Tom Counts

Tyler Herrmann

Carlos Crawford

Section 5: It is hereby found and determined that all formal actions of this Council concerning and relating to the passage of this Ordinance were adopted in an open meeting of the Council and that all deliberations of this Council and any of its committees which resulted in such formal actions were in meetings so open to the public in compliance with all legal requirements of the City of Powell, Delaware County, Ohio.

Section 6: That this Ordinance shall take effect on the earliest period allowed by law.

Heather C. Karr \_\_\_\_\_ 4/7/26  
Heather Karr Date  
Mayor

Elaine McCloskey \_\_\_\_\_ 4/7/26  
Elaine McCloskey Date  
City Clerk

EFFECTIVE DATE: May 7, 2026

This legislation has been posted in accordance with  
the City Charter on this date 4/8/26  
EMcCloskey City Clerk



# RECORD OF ORDINANCES

Dayton Legal Blank Co.

Form No. 30043

Ordinance No. 96-05

Passed JANUARY 16 1969

AN ORDINANCE AMENDING ORDINANCE NO. 92-03 CREATING A PARKS AND RECREATION ADVISORY BOARD; MODIFYING THE COMPOSITION, DUTIES AND MANNER OF APPOINTMENTS; AND REPEALING INCONSISTENT PROVISIONS OF ORDINANCE NO. 92-03

WHEREAS, Council has previously established a Parks and Recreation Advisory Board pursuant to the provisions of Ordinance No. 92-03, a copy of which is attached hereto and

WHEREAS, the form of the government of the Municipality having subsequently changed and Council having therefore determined that it is necessary to amend certain provisions relative to the Parks and Recreation Advisory Board.

NOW, THEREFORE, BE IT ORDAINED BY THE MUNICIPALITY OF POWELL, DELAWARE COUNTY, OHIO, AS FOLLOWS:

Section 1: That the Parks and Recreation Advisory Board shall be composed of twelve (12) members who shall be electors residence in the municipality. All members shall be appointed by a majority vote of Council.

A. **TERM:** All members of the Board shall serve in such capacity for a period of three years or until resignation or removal. Removal may occur at any time, with or without cause, by majority vote of Council. Existing members shall serve to the end of their term. Board members shall be staggered so that one-third of the Board shall terminate annually.

B. **VACANCY:** In the event of a vacancy on the Advisory Board, Council shall by majority vote make an appointment to fill the unexpired term.

C. **COMPENSATION:** All members shall serve without pay.

Section 2: **ORGANIZATION:** Annually at its first meeting in January, the Board shall elect a Chairman, Vice Chairman, Secretary, and implement rules of procedure. The Parks and Recreation Advisory Board shall meet on a regularly adopted schedule and all meetings shall be open to the public. The minutes of the meeting shall be maintained by the Secretary who shall forward them to the Municipal Manager. The rules of procedure to be adopted by the Advisory Board are subject to review by the Municipal Manager.

Section 3: **DUTIES:** The Parks and Recreation Advisory Board shall have the following duties:

A. **ADVISORY CAPACITY ONLY:** The Parks and Recreation Advisory Board shall act solely in an advisory capacity to the Municipal Manager and Council, and all reports and proposals shall be made to the Municipal Manager and Council.

B. **STAFF ASSISTANCE:** The Parks and Recreation Advisory Board may call upon the Municipal Manager, the Director of Public Grounds who shall serve as advisor to the Board, and any other department of the Municipality as the Board may deem appropriate for assistance.

# RECORD OF ORDINANCES

Dayton Legal Blank Co.

Form No. 30043

Ordinance No. 96-05 Passed JANUARY 16 19 96

C. **SPECIFIC DUTIES:** The Parks and Recreation Advisory Board shall perform the following duties and such other duties as may from time to time be requested by the Municipal Manager or Council:

1. Develop a Master Plan for the development of Parks and Recreation facilities throughout the Municipality including but not limited to capital budgetary requirements and recommended priorities. The Master Plan shall be reviewed at least every two years, and when deemed appropriate, a recommendation for revision shall be submitted to Council.

2. Study and report to the Municipal Manager and Council the needs of the Municipality regarding parks and recreational facilities including personnel needs, maintenance, and operating budgetary needs.

3. Advise the Municipal Manager and Council regarding rules, regulations, and policies for operation and use of parks and recreational facilities in the Municipality.

4. Solicit from residents of the Municipality the desires of the residents as to the type and quality of parks and recreational facilities which should be provided to residents.

5. Coordinate with other governmental entities and recreational agencies.

D. **BUDGETARY CONTROLS:** The Director of Public Grounds and Finance Director shall approve all expenditures by the Parks and Recreation Advisory Board subject to expenditure procedures and budgets adopted by the Council.

Section 4: That any inconsistent provisions of Ordinance No. 92-03, a copy of which is attached hereto, are hereby repealed.

Section 5: That it is hereby found and determined that all formal actions of this Council concerning and relating to passage of this Ordinance were adopted in an open meeting of the Council and that all deliberations of this Council and any of its committees which resulted in such formal actions were in meetings open to the public in compliance with all legal requirements of the Municipality of Powell, Delaware County, Ohio.

Section 6: That this Ordinance shall take effect on the earliest possible date permitted by law.

VOTE ON RULE SUSPENSION: Y 7 N 0

VOTE ON ORDINANCE NO. 96-05: Y 7 N 0

William A. Nolan 1/25/96  
WILLIAM A. NOLAN DATE  
MAYOR

Doris M. Moore 1/25/96  
DORIS M. MOORE DATE  
CLERK OF COUNCIL

AN ORDINANCE CREATING A PARKS AND RECREATION  
ADVISORY BOARD

WHEREAS, Council and the Mayor have determined that it would be desirable to create an Advisory Board for the purpose of providing direct, public comment and involvement in the development and operation of the parks and recreation facilities in the Municipality of Powell.

NOW THEREFORE, BE IT ORDAINED BY THE MUNICIPALITY  
OF POWELL, DELAWARE COUNTY, OHIO AS FOLLOWS:

Section 1: There is hereby created a Parks and Recreation Board to be composed of up to nine members who shall be electors resident in the Municipality of Powell; with up to five members to be appointed by the Council of the Municipality by majority vote and up to four members to be appointed by the Mayor, or in the event of a lesser number than nine, a similar split between Council and Mayoral appointments.

A. TERM: All members of the Board shall serve in such capacity for a period of two years or until resignation or removal as otherwise provided herein.

B. INITIAL TERMS: Initial appointments shall be staggered for both one and two year terms by the Council and the Mayor so that less than a majority of the Board comes up for appointment every two years, after the initial appointment terms. The staggered term schedule shall be worked out at the time of the initial Board appointments.

C. VACANCY: In the event of a vacancy on the Advisory Board, the authority making the original appointment shall make an appointment to fill the vacancy to the unexpired term.

D. COMPENSATION: All members shall serve without pay.

Section 2: ORGANIZATION: The Parks and Recreation Advisory Board shall organize initially after the enactment of this Ordinance and thereafter annually in January electing a Chairman, Vice-Chairman, Secretary and rules for procedure and removal of members. The Parks and Recreation Advisory Board shall meet on an adopted schedule and all meetings shall be open to the public. Minutes of the meetings shall be maintained by the Secretary who shall forward them to the Municipal Administration. The rules of procedure to be adopted by the Advisory Board are subject to review by the Municipal Administration.

Section 3: DUTIES: The Parks and Recreation Advisory Board shall have the following duties:

A. Advisory Capacity Only: The Parks and Recreation Advisory Board shall act solely in an advisory capacity to the Administration and Council, and all reports and proposals shall be made to the Administration and Council.

B. Staff Assistance: The Parks and Recreation Advisory Board may call upon the Municipal Administrator, the Director of Public Grounds who shall serve as advisor to the Board, and any other department of the Municipality as the Board may deem appropriate for assistance.

C. Specific Duties: The Parks and Recreation Advisory Board shall perform the following duties and such other duties as may from time to time be requested by the Administration or Council,

1. Develop a master plan for the development of Parks and Recreation facilities throughout the Municipality including but not limited to capital budgetary requirements and recommended priorities.

The Master Plan shall be reviewed at least every two years and when deemed appropriate revised.

2. Study and report to the Administration and Council the needs of the Municipality regarding parks and recreational facilities including personnel needs, maintenance, and operating budgetary needs.

3. Advise the Administration and Council regarding rules, regulations, and policies for operation and use of parks and recreational facilities in the Municipality.

4. Solicit from residents of the Municipality the desires

of the residents as to the type and quality of parks and recreational facilities which should be provided to residents.

5. Coordinate with other governmental entities and recreational agencies.

D. BUDGETARY CONTROLS: The Director of Public Grounds and Finance Director shall approve all expenditures by the Parks and Recreation Advisory Board subject to expenditure procedures and budgets adopted by the Council.

Section 4: It is hereby found and determined that all formal action of this Council concerning and relating to this Ordinance were adopted in an open meeting of the Council and that all deliberations of this Council were in meetings so open to the public, in compliance with all legal requirements of the Municipality of Powell, Delaware County, Ohio. Any member of the Board who ceases being an elector and resident of Powell during his term shall be removed.

Section 5: That this Ordinance shall take effect on the earliest possible date permitted by law.

VOTE ON RULE SUSPENSION: Y 6 N 1 (Barton)

VOTE ON ORDINANCE NO. 92-03 AS AMENDED: Y 7 N 0

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PAULA ZIEBARTH           DATE  
PRESIDENT OF COUNCIL

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TRACEY A. PYLES           DATE  
CLERK OF COUNCIL

APPROVED:

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E. JANE VAN FOSSEN       DATE  
MAYOR

VETO:

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E. JANE VAN FOSSEN       DATE  
MAYOR



**OFFICE OF THE CITY MANAGER**

47 Hall Street | Powell, OH 43065 | 614.885.5380 | [cityofpowell.us](http://cityofpowell.us)

**MEMO**

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**From:** Andrew D. White, City Manager  
**To:** Members of the City Council  
**Initiated By:** Melissa Hindman, Parks and Recreation Manager  
**Re:** Ordinance 2026-06– AN ORDINANCE ABOLISHING CHAPTER 153 OF THE CODIFIED ORDINANCES OF THE CITY OF POWELL, OHIO, TITLED “PARKS AND RECREATION ADVISORY BOARD,” INCLUDING SECTION 153.04 ESTABLISHING THE ARBOR ADVISORY SUBCOMMITTEE.  
**Date:** April 7, 2026

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**Summary:**

This ordinance abolishes Chapter 153 of the Codified Ordinances, which establishes and governs the Parks and Recreation Advisory Board, including the Arbor Advisory Subcommittee set forth in Section 153.04.

The Parks and Recreation Advisory Board was originally created by Ordinance No. 92-03 and later amended by Ordinance No. 96-05 to provide advisory input to Council and Administration on matters related to parks and recreation planning, operations, and policy.

Following a review of the City's current organizational structure and advisory needs, staff have determined that the existing board and subcommittee structure is no longer necessary. This ordinance formally eliminates those bodies to streamline advisory functions, improve administrative efficiency, and better align with current operational practices.

In conjunction with this action, the City intends to establish a new Tree Board through separate legislation. The Tree Board will provide focused guidance on urban forestry, tree management, and related initiatives, including supporting the City's participation in the Tree City USA program.

**Legal Review:**

The Law Director's office has reviewed and approved as to form.

**Financial Review:**

The Finance Director has reviewed the ordinance and determined there is no direct financial impact associated with the ordinance.

**Recommendation:**

Staff recommends approval of Ordinance 2026-06 following the second reading.